



# **TRAINING THE F. T. O.**

The Field Training Program is not job shadowing. It takes commitment, communication, and compromise. This course will help the FTO's develop the appropriate skills and abilities needed to facilitate a successful Field Training Officer Program.

Students will be able to:

- Recognize the purpose and role of an FTO
- Explore how different learning styles, personalities and cultural differences influence an FTO program
- Consider Professionalism and Ethical Issues and how they relate to the FTO program
- Develop Counseling, Coaching and Disciplining techniques that will enhance the success of an FTO program
- Identify and utilize appropriate FTO forms

**Who should attend:** Field Training Officers, Supervisors, Training Officers, Program Managers and individuals responsible for the implementation and oversight of Agency Training Courses.

**Date:** June 22 – 24, 2011  
**Time:** 8:00am - 5:00pm  
**Location:** Cascade County Sheriff Office  
3800 Ulm N. Frontage Road  
Great Falls, Montana

**To register contact:**  
Geri Miller  
406-846-1320x2307  
[gerimiller@mt.gov](mailto:gerimiller@mt.gov)



**No Cost**

**If the attending agency has an FTO Manual – we ask that you please bring it for reference and source of information.**

*DOC staff must complete a training request form and receive approval from their supervisor(s) prior to attending this course.*

**IF ADEQUATE NUMBERS ARE NOT REGISTERED THE CLASS WILL BE CANCELLED**

**This class is POST Certified**

The Department of Corrections will make reasonable accommodations for persons with disabilities who wish to participate in this training or need an alternative accessible format of this notice or related material. If you require accommodations, please contact Geri Miller, DOC Training Center, 442 Golf Course Rd, Deer Lodge, Montana, at 406-846-1320 ext 2307; fax # (406) 846-1484; or [gerimiller@mt.gov](mailto:gerimiller@mt.gov).

